NW A/331

See Distribution 29 April 2015

VACANCY NOTICE – HEAD OF INFRASTRUCTURE (Grade C1)

1. A vacancy will arise in June 2015 for the post of Head of Infrastructure

(Hd Infra) based in the NW RFCA Headquarters, Alexandra Court, 28

Alexandra Drive, Liverpool, L17 8YE. The successful candidate will be responsible

for providing technical direction, advice and assistance on the implementation of

all building, mechanical, electrical and civil engineering and soft and hard facilities management (FM) matters, across the North West of England,( Cumbria, Lancashire, Greater Manchester, Merseyside and Cheshire) and the Isle of Man. This includes the leadership, supervision and control of the technical officers and administrative officers.

Hd Infra is to achieve effective and value for money management covering all aspects

of the Association’s infrastructure portfolio.

1. This is a permanent Crown Servant postion, offering a salary of £36,562.

Working hours are 0830 hrs–1630 hrs Monday to Thursday and 0830 hrs–1600 hrs on

Friday. There may well be a requirement to work out of core hours, at evening or

weekends (to which overtime will be paid). You must be able to self drive and a car

will be provided for all “work-related” journeys. Free car parking is available. Applicants must live within a reasonable (30 minutes) commuting distance

of Alexandra Court. The Association offers a non–contributory pension scheme

(for those under the age of 55) which enhances the salary by 6% to offset contribution deductions of 5% The successful candidate will be entitled to 25 days annual leave which increases to 30 days after 5 years previous service. Previous service in the public sector will count towards qualifying years service.

1. Applicants are required to be a member (or an aspiring member ) of RICS or

CIOB.

1. The appointment is for a probationary period of six months, which may

be extended by the Chief Executive.

1. The successful candidate will be required to be Security Cleared (SC) and have

an Enhanced Disclosure check completed from the Disclosure and Barring Service (DBS).

8. Application forms, together with a full Job Description, are available from:

Human Resource Manager (Hd Infra)

NW RFCA

Alexandra Court

28 Alexandra Drive

Liverpool

L17 8YE

Telephone: 0151 728 2048

Email: nw-hr@rfca.mod.uk

9. The closing date for applications is 1300 hours on Friday 15 May 2015. Interviews will be held in these Headquartes on 3 June 2015.

Pamela Peers

HR Manager

For Chief Executive

Distribution:

Internal:

All Association Staff

External:

Council of RFCAs

All RFCAs