NW A/331

See Distribution 10 July 2015

VACANCY NOTICE – INFRASTRUCTURE RESOURCE MANAGER(Grade C2)

1. A new post of Infrastructure Resource Manager [IRM] has been created by NW RFCA at its Headquarters in Liverpool. The successful candidate will be responsible for soft Facilities Management [FM] and Infastructure Safety, Environmental, Electrical and Fire [SHEF] matters across the North West of England (Cumbria, Lancashire, Greater Manchester, Merseyside and Cheshire) and the Isle of Man for employees and contractors.
2. This is a permanent Crown Servant postion offering a salary of £30,008.

Working hours are 0830 hrs–1630 hrs Monday to Thursday and 0830 hrs–1600 hrs on Friday. There may well be a requirement to work outside core hours, at evenings or weekends (for which overtime will be paid or toil given). You must be able to “self drive” and a car will be provided for all “work-related” journeys. Free car parking is available. Applicants must live within a reasonable (30 minutes) commuting distance of Alexandra Court. The Association offers a non–contributory pension scheme (for those under the age of 55) which enhances the salary by 6% to offset contribution deductions of 5%. The successful candidate will be entitled to 25 days annual leave which increases to 30 days after 5 years previous service. Previous service in the public sector will count towards qualifying years service.

1. Applicants are required to have or be working to a minimum of the NEBOSH General Certificate.
2. The appointment is for a probationary period of six months, which may

be extended by the Chief Executive.

1. The successful candidate will be required to be Security Cleared (SC) and have an Enhanced Disclosure check from the Disclosure and Barring Service (DBS).

6. A job description is available from the HR Manager or if you wish to apply, please send a current Curriculum Vitae to:

Human Resource Manager (IRM)

NW RFCA

Alexandra Court

28 Alexandra Drive

Liverpool

L17 8YE

Telephone: 0151 728 2048

Email: nw-hr@rfca.mod.uk

7. The closing date for applications is 1300 hours on Monday 3 August 2015. Interviews will be held late August in these Headquartes.

Pamela Peers

HR Manager

For Chief Executive

Distribution:

Internal:

All Association Staff

Council of RFCAs

All RFCAs

HQ 42 Inf Bde – for Routine Orders and SO2 Transition

HQ 4 Inf Bde – for Routine Orders and SO2 Transition

HQ 11 Sig Bde – for Routine Orders and SO2 Transition

HQ 160 Inf Bde – for Routine Orders and SO2 Transition

Board Members

SCC – NW Area Officer

ACF CEOs

ATC Wing Exos

All CCF Contingents in NW

All Army Reserve Units in NW

External:

www.omegaresource.co.uk

[www.CTP.org.uk](http://www.CTP.org.uk)

www.facebook.com/NorthWestRFCA

[www.nwrfca.org.uk](http://www.nwrfca.org.uk)